

Remote Learning Expectations

1. Recording/observation

- Lessons will not be recorded by teachers, however some small group or 1:1 sessions may be recorded, in which case consent will be sought from parent and student (see below)
- Parents and students must agree **not** to record or screen shot Teams lessons
- Online lessons may be observed by middle or senior leaders, who will be invited in by the class teacher. Observers may 'talk' to selected students in a break-out room

2. Environment/expectations

- **Ideally** a quiet, shared space rather than their own bedroom
- Students to wear school uniform or smart (appropriate) dress at all times
- Teams Profile icons to be appropriate for school
- Do not join until the teacher has started the meeting
- Blur/change background
- Mic on mute upon joining
- Cameras on to start but off once asked
- No use of the chat function unless specifically needed as part of the lesson (e.g. if directed to answer a question or to ask a question of the teacher)
- As in all lessons, students' focus should be on their learning – place any potential distractions well out of reach and students should not be communicating with each other, unless asked to do so (e.g. in a break out room); this includes communicating via other media
- Students to remain physically present and participate in the whole lesson
- Parents/carers welcome to be in the vicinity but should not participate in the lesson in any way
- Students to leave the Teams meeting when asked to at the end of the lesson

Our expectations of all students remain extremely high. Appropriate language, behaviour and mutual respect must be maintained at all times.

Thank you for your endeavours to support us and your children through these challenging times.