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| **Title of Post:** | Head of Physics |
| **Post Status:** | Permanent |
| **Working year:** | According to School Teachers Pay & Conditions Document |
| **Salary Scale/TLR** | TBC based on experience / to be set at 2a £3,019 |
| **Accountable to:** | Head of Science |
| **Responsible for:** | Supervisory responsibility: responsible for the line management of department staff as well as the overall teaching and learning, achievement and attainment within the department. |
| **Notice Period:** | 1 term |

The appointment is subject to the current conditions of employment for teachers contained in the School Teachers’ Pay and Conditions Document (copy available at www.education.gov.uk) and any other current applicable legislation. Reference should also be made to the 2003 National Agreement and the Teachers’ Standards 2012 applicable (copy available at [www.education.gov.uk](http://www.education.gov.uk)).

The post holder will comply with Health and Safety requirements and specifically will take reasonable care of him/herself and other persons who may be affected by his/her acts or omissions at work (Health and Safety at Work Act 1974), and other relevant employment legislation and school policies.

The Local Governing Body, following recommendation by The Principal/Head reserve the right to amend the job description at any time after consultation with the post holder.

The duties outlined in this job description are in addition to those covered by the latest School

Teachers' Pay and Conditions Document for a main-scale teacher.

**General**

All staff working within The Priory School Trust are expected to:

* Engage with, and promote, the schools’ values, and ethos
* Be excellent practitioners and team members who set high professional standards;
* Work together effectively with colleagues and students by following the school’s Code of Conduct.

**Specific**

**A. Strategic direction and development of the subject**

* Establish a strategy and purpose for the subject within the wider vision and ethos laid down by the Head of Science and SLT.
* Undertake self-evaluation of Physics and any other related Science self-evaluation via coaching and school processes which include acting as a team leader for performance management and take an active part in the school improvement process.
* By considering the school strategy, SDP, school and dept SEF, establish annually a Physics development plan.
* Securing and sustaining effective teaching within Physics and the wider Science delivery, evaluating its quality and the standards of students’ achievements, including setting targets for improvement.

**B. Teaching, Learning and Assessment**

* Providing all those with involvement in the teaching or support of Physics and the wider Science delivery with the help, challenge, information and development necessary to sustain, motivate and secure improvement in learning and teaching.
* Use a variety of methods to monitor and evaluate the teaching and learning offered by the subject staff, and take appropriate action to improve further the quality of teaching and learning.
* Keep abreast of new developments in content and teaching style, including the use of new technologies.
* Ensure that examinations or other suitable methods of assessment are devised and applied at appropriate times. Ensuring all tests, examinations and assessment are based on the department’s specification and marked according to a scheme common to the whole year group.
* Provide regular feedback to the Head of Science and SLT to help the school evaluate its practice, including the Results’ Analysis and self-evaluation process.
* Identifying appropriate resources for Physics and related Science subject matter and ensuring that they are used efficiently, effectively and safely.
* To have responsibility for the development of extra-curricular activities across all three subject areas to include the development of the Crest Awards and a range of Science extra-curricular clubs. Encourage involvement in National Science competitions through lessons and appropriate extra curricula activities eg Bill Bryson Award, Big Bang Award.
* To act as Radiation Protection Supervisor (Schools), understand the principles of radiological protection, and how to apply the CLEAPSS L93 guide to school science. You will be responsible for the technician appointed as Assistant RPS (Schools), with day-to-day oversight of the logging system.

**C. Leading and Managing staff**

1. Communicate an enthusiasm and passion for the subject which motivates, supports and where appropriate, challenges staff.

2. Line manage staff within the performance management cycle as directed by the Head of Science.

3. Support the selection of relevant staff for the department.

4. Secure and develop the collaborative effort of the subject staff, through joint planning, sharing best practice and resources, so that involvement, commitment and team spirt are promoted.

5. Attend, where appropriate, middle leadership meetings.

6. Display a developing and professional knowledge base together with the ability to identify the key implications for subject development.

7. Where required, to add expertise, support and advice to other teachers in the Trust.

**D. Resource Management**

1. Maintain efficient and effective management and organisation of learning resources, by developing or identifying new resources including ICT applications in the subject.

2. Be aware of and respond to any health and safety issues raised by materials, practice or accommodation related to the subject.

This job description is in addition to the Teaching Standards, the Teachers’ Pay and Conditions Booklet and is supplemented by the Priory School Personnel Policy.

This job description may be modified by the head teacher, with the postholder’s agreement, to reflect or anticipate changes.

**Teacher’s signature ……………………………………………..**

**Date ……………………………………………..**

**Principal’s signature ……………………………………………..**

**Date ……………………………………………..**