



# GCSE Examinations

9<sup>th</sup> May – 19<sup>th</sup> June

# Key Dates

- Written exams begin Thursday 9<sup>th</sup> May – 13 school days remaining!
- Until the half term holiday (finish Thursday 23<sup>rd</sup> May), you are expected in school to follow your normal timetable **unless** you have an exam or a revision session has been put on
- After the half term, students are only expected to attend their exams and any revision sessions specific to them
- The final exam is on Wednesday 19<sup>th</sup> June **but** students are required to be available until Wednesday 26<sup>th</sup> June in case contingency exams are needed
- Leaver's breakfast and prom will be held on Friday 21<sup>st</sup> June – **any disruption to exams or learning leading up to exams will result in a ban from both events**

# Specific Instructions

- Register as normal in your form room – **be on time!** (until half term)
- Line up for each exam in the playground by the hall, in alphabetical order, in silence – take your bags and coats to the cloakroom first and only bring equipment needed for the exam. All students sitting exams in rooms other than the hall, please line up by the ramp leading to reception
- Please be prompt and organised; if you do not have an exam please follow your normal timetable or attend specific revision lessons
- If you are late, report to the invigilator running the exam – if you are more than hour after the published start time, you may not be allowed to sit the exam

# Specific Instructions:

- Remember to be equipped – you should ensure that you have all the equipment you need for each exam, including calculators, ruler, rubber and coloured pencils. These should be in a clear pencil case or clear bag only
- You are not allowed corrector fluid - if you make a mistake just put a clear line through it
- Whilst in the exam room you must not turn around or communicate with other students
- All written work must be done in black ball point pen – not pencil. Coloured pencils or inks may only be used for diagrams, maps, charts etc unless the instructions printed on the front of the exam paper state otherwise

# Specific Instructions:

- No mobile phones allowed in the exam room; please leave in bags switched off, bags to be put in cloakrooms
- You are not allowed to take in: notes, an Ipad, mobile phone, mp3/4 player or similar device, AirPods or earphones/buds, **a watch of any sort**
- You must not write inappropriate, obscene or offensive material
- If you leave the exam room unaccompanied by an invigilator before the exam has finished you **will not** be allowed to return
- You **must not** borrow anything from another candidate during the exam
- Calculators must have cases or lids removed
- Do not use a dictionary or spell checker unless you are told otherwise
- See <https://www.jcq.org.uk/wp-content/uploads/2024/01/IFC-Written Examinations 2324 Revision One FINAL.pdf> for more detailed guidance

# NEAs

- When marked, you will be informed of your practical marks for NEAs by your teacher
- All NEA marks are subject to change at the point of moderation so are not set in stone – external moderators will be checking the marking of your teachers and we have not had any marks changed as a centre for several years so please trust the initial marking
- However, if you feel that your mark is not correct, you have the opportunity to appeal before the final moderation takes place – this will need to be done formally and there will be forms on the website which you can use
- You will also be asked to sign a declaration form for any NEAs to confirm the authenticity of your work

# Recalls and Remarks

- When you receive your results on Thursday 22<sup>nd</sup> August, you will also receive a letter informing you about the process for recalling papers or having them remarked (this comes at quite a cost!)
- You can ask for:
  - a clerical check (this will look at whether all questions were marked, marks added correctly and recorded correctly)
  - a review of marking (this will ensure the mark scheme has been correctly applied and no questions mis-marked – **this does not mean your paper will be fully re-marked**)
- We may ask you to pre-sign a form giving consent to avoid missing out on deadlines

# Preparation

- It is vital you prepare for the exams and do your best
- Use every minute of lesson time effectively
- Complete any homework tasks set – not as a tick-box exercise but because it will help you
- Use resources your teachers provide you with and undertake wider reading and study
- Attend any revision or intervention sessions as appropriate – a timetable will be coming out to you shortly
- Ask when you are unsure
- Rest and SLEEP!