17th February 2023

Dear Parents/Carers,

As you are aware, the formal GCSE examinations begin in less than three months, with many students sitting exams in practical subjects and Languages in the next few weeks. We continue to outline our expectations of students utilising lesson time and revision sessions to the best of their ability, as well as encouraging a sensible revision timetable out of school hours.

This year, once the written examinations begin on 15th May, students will continue to attend their normal timetabled lessons until half term, which begins on Monday 29th May, unless they have an examination. During this two-week period, morning examinations will begin at 9am and students will be expected to attend morning registration with their tutor before lining up by 8.45. Afternoon examinations will begin at 1pm so students will attend an early lunch at 12pm ready to line up by 12.45pm. Where possible, we will organise extra revision sessions prior to morning and afternoon examinations and will send out a timetable once this has been formalised. Please note that it will not always be possible for students to have a revision session with a specialist teacher immediately prior to every examination during this period.

After half term students will only be expected to attend school for their formal examinations and any scheduled revision sessions, which we will publish a timetable for and send out prior to the Easter holidays. Revision sessions will be subject to the school timetable and may be put on before morning examinations or after the normal school day. If revision sessions are scheduled to take place during the school day, students will need to sign in and out of school via a paper register.

Our **Year 11 Awards Evening** is a fabulous event where all students are requested to attend with their parents/carers to receive their record of achievement as well as a selection of awards and prizes. This will be held on **Wednesday 26th April** from 6.30pm and further information including confirmation of attendance will be sent out to you soon.

Our **Year 11 Leavers’ Breakfast and Prom** will take place on Friday 23rd June and the committee are busy planning a fabulous day to mark this cohort’s time at The Priory School. Again, more information will follow regarding the specific details of this day.

We have been informed by the exam board that the final **contingency day** for examinations will be **Wednesday 28th June**. This is the last of three contingency dates (the other two are 8th and 15th June) where students **must** be available in the event of any exams needing to be re-scheduled. Therefore, please do not book any holidays until after this date.

Examination results will be available for collection from school on **Thursday 25th August 2022** between 9.00am and 11.00am. Anyone who cannot collect their results on publication day and wish their results to be posted should put this request in writing to Mrs Tracy Langley and hand it into reception. Review of marks and access to scripts information will be handed out with GCSE results on 25th August.

Parents/carers are reminded that they may not collect their child’s examination results without a letter from them giving the parent/carer permission to do so.

I will be writing to you again with more detailed information and the in-school revision timetable before the Easter holidays. In the meantime, if you have any queries, please direct them to me via [info@tpstrust.co.uk](mailto:info@tpstrust.co.uk).

# Yours sincerely,



# Mrs C Knight,

Deputy Headteacher